

Application

Always wear gloves when applying or removing the patch.



1

Fill out the application section of the chain-of-custody form (in the donor's presence.) It is mandatory for the observer to sign the chain-of-custody form.



2

Thoroughly cleanse the skin where the patch will be placed with an alcohol pad. The arm should redden as you aggressively cleanse the skin. Continue cleansing with additional pads until the pad is no longer discolored. *(If using an overlay, an area at least 5x6 inches must be cleansed with another alcohol wipe to ensure the overlay will adhere properly.)* Wait 60-90 seconds for the alcohol to dissipate.



3

Remove the patch from the sealed wrapper. Ensure the arm is flexed while you apply the patch to the donor. Rub your finger around the clear film several times, paying close attention to the corners and edges of the patch.



4

Find the slit in the paper border on the outside of the patch. As you peel off the border, press the film to the skin to ensure adhesion.



5

Continue to press the patch to the skin, making sure that the edges and corners are well-adhered to the skin.



6

If using an overlay, remove the full back from the film and place over the top of the patch. Be careful that the only portion showing in the window is the pad. Before removing the quadrant cast liners, rub your index finger around the film for several seconds, paying close attention to ensure the edges and corners are well-adhered.

OPTIONAL OVERLAY

Removal

Always wear gloves when applying or removing the patch.



1

Verify the ID # on the outside of the patch matches that of the number written on the donor's original chain-of-custody form.



2

Place your index finger over the corner of the pad, while you instruct the donor to pull down ONLY the top edge of the film to release it from the skin.



3

With the tweezers in hand, continue to pull down the film to expose the top of the pad. Clamp the tweezers over the pad. In one fluid motion, pull up on the pad as you pull down the film.



4

Promptly place ONLY the pad into the specimen bag (the small, clear bag) and seal completely. Discard the film! DO NOT place anything other than the pad into the specimen bag.



5A

Digital CoC Form:

If using a traditional CoC form with a second ply, proceed to step 5B.

Remove a single sticker group from the provided digital chain-of-custody barcode stickers sheet (provided) and apply the sticker group to the space provided on the digital form. Remove one barcode sticker from the chain of custody form and affix it to the space provided at the form's top-right corner.

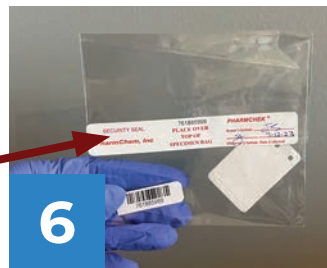
From this point, follow the remaining instructions beginning in step 5B.



5B

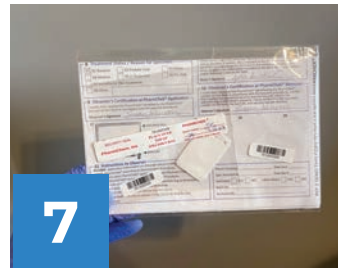
Traditional CoC Form:

Whether you use a digital or traditional CoC form, remove one barcode sticker from the chain of custody form and affix it to the outside of the specimen bag. Complete the chain of custody form in the donor's presence. Both the observer and the donor **MUST** sign in the required spaces provided.



6

Use the security seal from the chain of custody form to seal the specimen bag. Both the observer and the donor must initial the seal.



7

Place the specimen bag (containing only the pad) and the second ply of the chain of custody form (if using the traditional CoC form) into the transport bag (the larger of the two bags) and seal completely. DO NOT staple the CoC form to the specimen bag. Affix the final barcode label to the outside and insert it into the brown laboratory mailer (provided).

8

Mail the specimen to one of the three available locations. For timely delivery, the return address must be placed on the top left-hand corner of the shipping envelope.

FedEx GROUND

Clinical Reference Lab, Inc.
11711 W. 83rd Terrace
Lenexa, KS 66214

FedEx EXPRESS

Clinical Reference Lab, Inc.
11711 W. 83rd Terrace
Lenexa, KS 66150

US MAIL

Clinical Reference Lab, Inc.
PO Box 218991
Kansas City, MO 64121