

[ORGANIZATION NAME]
[ORGANIZATION ADDRESS]

[January 28, 2200]

RE: CLIENT ADMISSION for [CLIENT NAME-CLIENT NAME]

Dear [SUPERVISING AUTHORITY NAME]

Client, [CLIENT NAME], began monitoring on the SCRAM CAM program on [12/28/2020].

SCRAM CAM bracelet [BRACELET] was assigned to the client on [12/28/2020].

On [12/25/2080] at [23:59 PM] local time, we received information from [CLIENT NAME] indicating that they consumed alcohol during their monitoring period.

The following is a record of the communication between [CUSTOMER NAME] and :

Name of employee who received information from client: [EMPLOYEE NAME]

Title of employee who received information from client: [EMLOYEE TITLE]

Type of Communication: [DROPDOWN]

Communication Type if "Other:" [DESCRIPTION OF COMMUNICATION METHOD]

Date and Time information received from client: [12/25/2080] at [23:59 PM] local time

Location (if information received from client in person):

[FREEFORM TEXT: DESCRIPTION OF GEOGRAPHICAL LOCATION]

Statement from Client:

[FREEFORM TEXT: CLIENT'S STATEMENT]

If further information is required, please contact [ORGANIZATION NAME]

Employee Signature

Date

Client Signature (if required)

Date